Follow these simple steps to use Collaborate for Prof Heedley's classes:

1) Go to the **Blackboard Collaborate Support page** at:


   to make sure that you have a supported version of Java running on your computer. If you don't, you can download and install a new version from this same page.

2) Test your setup using their **v11 Configuration Room** under Step 2 on this same page. For example, you can check your sound levels under Tools → Audio → Audio Setup Wizard after your Collaborate session has started. You can also view tutorials to help you learn more about Collaborate under Step 3 “Training and Resources” on this same page.

3) Go to [https://collaborate.csus.edu/CSUS/](https://collaborate.csus.edu/CSUS/) to login (Please note that Collaborate is **not** available through SacCT for any of Prof Heedley's classes.)

4) Ignore the login on the upper right, as that is for moderators (instructors) only.

5) Click on either "Sessions" or "Recordings" on the upper left, depending on whether you want to attend a live class or watch a recording from a previously held class.

6) Click on the correct date in the calendar on the upper right

7) Find the live class or recording in the list. Available classes and recordings will be seen in blue or purple. If a live class is in gray, it isn't available (it's over, or hasn't started yet). Note that live classes are usually available 15 minutes before they start, and recordings usually show up in the list 15-30 minutes after the class ends.

8) Click on the link for the class you want (e.g., CpE 151/EEE 234, EEE 230, etc.)

9) When the pop-up window appears, enter your name, email address, and the password for the class (provided by the instructor for each class).

10) Sit back and enjoy the class or recording!

   For additional help, check the ATCS eLearning Tools page at:
   or call the IRT Service Desk at (916) 278-7337