APPENDIX A
THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
FACULTY WORKLOAD FORMULA

Classes meeting 1 hour for 1 unit of credit -- K factor: 1

C-1 Large lecture: Unlimited except by physical facilities or scheduling necessities
C-2 Lecture-Discussion, including methods: normal limit 40
C-3 Lecture-Composition: )
Lecture-Counseling: ) normal limit 30
Lecture-Case Study:
C-4 Composition; accounting;
Mathematics; Mathematical )
Statistics, Logic, and
Philosophy; Business Math
and English; Science Math;
Music (Harmony, Theory,
Composition, Counterpoint
Orchestration, Instrumentation,
Conducting, Form and Analysis,
Sight Singing); Speech: Public
and Correction; Foreign Language
(including literature and culture)
courses taught in the foreign
language); Engineering Lecture
Problems; Linguistics:
C-5 Undergraduate Seminars ) normal limit 20
Graduate Discussion
Honors and Graduate Seminars: Normal limit 15
C-6 Clinical Processes: Lower Division -- normal limit 20
Education (testing) Upper Division -- normal limit 10
Nursing Grad. Division -- normal limit 10
Psychology (or physical facilities in all divisions)
Driver Training in simulator

Classes meeting 2 hours for 1 unit of credit -- K factor: 1.3

C-7 Art, Anthropology, Science activities: normal limit 24 or physical facilities
C-8 Education Workshops (includes methods taught on an activity basis in education and subject area) normal limit 30
Social Science activity:
Science demonstration: )
C-9  Music activity - large group: normal limit 40
C-10 Instrumental or vocal instruction: normal limit 10
C-11 Physical Education and Recreation  
    normals limit 30, (or physical activity:)
C-12 Speech, Drama, and Journalism activities:  normal limit 20
C-13 Business and Accounting Labs;
    Geography; Foreign Language; Home Economics; Psychology; Library Science;
    Photography; Engineering; Industrial Arts;
    Agriculture; Mathematics; Statistics:
    normal limit: physical facilities or scheduling necessities
C-14 Remedial Instruction: EOP courses only: normal limit 15
    Mathematics
    Reading
    Speech
    Writing

Classes meeting 3 hours for 1 unit of credit -- K factor: 1.5
C-15 Laboratories in Art; Foreign Language;
    English (as a foreign language);
    Home Economics; Industrial Arts;
    Kinesiology; Speech Correction;
    Cartography; Audio-Visual; Mathematics
    Library Science; Political Science
    normal limit: physical facilities

Classes meeting 3 hours for 1 unit of credit -- K factor: 2.0
C-16 Laboratories in Science;
    Psychology; Natural Resources;
    Agriculture; Engineering/Meteorology;
    Photograph:
    normal limit: physical facilities, generally 24;
    allowable range 8-24
    based upon learning situation, hazard to health and equipment, and availability of equipment.

C-17 Demonstration-Laboratory, for clinical practice in off-campus facilities,
    conducted by college facility:
    normal limit 8

Classes meeting more than 3 hours for 1 unit of credit -- K factor : 6.0
C-18 Coaching major intercollegiate sports:
    (Not more than four per year for women)
    (Not more than four per year for men)
    (The sum including coeducational sports not to exceed eight per year)
Classes meeting more than 3 hours for 1 unit of credit -- K factor: 3.0

C-19 Coaching minor intercollegiate sports  ) Normal limit 20

C-20 Production courses or workshops in:
   Art; Drama; Journalism; Music;
   Photography; Radio-TV; Debate;
   (resulting in a major public performance, showing or distribution.)
   Normal limit 20

C-21 Music - major performance groups:
   Symphony orchestra
   College band
   College chorus
   Normal limit 40

S - Allowance for supervisory staff:
(Only for courses providing individual supervision)

Undergraduate level:

S-25 Supervision of directed teaching and public school nursing  ) ratio: 1:25

S-36 Supervision of field work
   Driver Training in car off campus  ) ratio: 1:36
   Work Study
   Project Supervision

S-48 Music - Studio Instruction (majors only) ration: 1:48

Graduate level:

S-25 Supervision of directed teaching and public school nursing  )
   Supervision of field work  ) ratio: 1:25
   Work study
   Theses and projects

S-12* MSW Field Courses  ) ratio: 1:12

*To be used at campus option; to avoid confusion with C-12, code “23” in the Academic Planning Data Base.